



# **ix-Xewkija Local Council**

## **Quarterly Financial Report**

### **for the Period**

**1st January till End of March 2024 (Quarter 1)**



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***Overview and Summary***



Simona Refalo  
Mayor



Marion Mejlak  
Executive Secretary

**Statement of Income and Expenditure**  
**1st January till End of March 2024 (Quarter 1)**

| DESCRIPTION                                | Actual for<br>the Period | Annual Budget<br>2024 | Virements for<br>the Period | Revised Annual Budget<br>2024 |
|--|--------------------------|-----------------------|-----------------------------|-------------------------------|
|  | €                        | €                     | €                           | €                             |
| <b>Income</b>                              |                          |                       |                             |                               |
| Funds received from Central Government (1) | 124,668                  | 494,674               | -                           | 494,674                       |
| Income raised from Bye-Laws (2)            | 7,427                    | 30,000                | -                           | 30,000                        |
| Income raised from LES (3)                 | 475                      | 2,500                 | -                           | 2,500                         |
| Investment Income (4)                      | 15                       | 200                   | -                           | 200                           |
| Other Income (5)                           | 3,271                    | 500                   | -                           | 500                           |
| <b>TOTAL</b>                               | <b>135,856</b>           | <b>527,874</b>        | <b>-</b>                    | <b>527,874</b>                |
| <b>Expenditure</b>                         |                          |                       |                             |                               |
| Personal Emoluments (6)                    | 29,019                   | 109,804               | -                           | 109,804                       |
| Operations and Maintenance (7)             | 66,757                   | 292,000               | -                           | 292,000                       |
| Administration (8)                         | 9,970                    | 41,600                | -                           | 41,600                        |
| Finance Cost (9)                           | -                        | -                     | -                           | -                             |
| Other Expenditure (10)                     | 16,921                   | 39,918                | -                           | 39,918                        |
| <b>TOTAL</b>                               | <b>122,667</b>           | <b>483,322</b>        | <b>-</b>                    | <b>483,322</b>                |
| <b>Surplus / Deficit</b>                   | <b>13,189</b>            | <b>44,552</b>         | <b>-</b>                    | <b>44,552</b>                 |

## Statement of Financial Position as at end of March 2024 (Quarter 1)

| DESCRIPTION                         | Actual for     | Annual Budget  | Virements for | Revised Annual Budget |
|-------------------------------------|----------------|----------------|---------------|-----------------------|
|                                     | the Period     | 2024           | the Period    | 2024                  |
|                                     | €              | €              | €             | €                     |
| <b>Non-current Assets</b>           |                |                |               |                       |
| Property, Plant and Equipment (17)  | 236,134        | 502,418        |               | 502,418               |
| <b>Current Assets</b>               |                |                |               |                       |
| Inventories (11)                    | -              | -              | -             | -                     |
| Receivables (12)                    | 129,542        | 96,929         | -             | 96,929                |
| Cash and Cash Equivalents (13)      | 415,963        | 266,607        | -             | 266,607               |
| <b>Total Current Assets</b>         | <b>545,505</b> | <b>363,536</b> | <b>-</b>      | <b>363,536</b>        |
| <b>Current Liabilities</b>          |                |                |               |                       |
| Payables (14)                       | 197,174        | 219,002        | -             | 219,002               |
| <b>Total Current Liabilities</b>    | <b>197,174</b> | <b>219,002</b> | <b>-</b>      | <b>219,002</b>        |
| <b>Net Current Assets</b>           | <b>348,331</b> | <b>144,534</b> | <b>-</b>      | <b>144,534</b>        |
| <b>Non-current liabilities (15)</b> | <b>-</b>       | <b>-</b>       | <b>-</b>      | <b>-</b>              |
| <b>Net Assets</b>                   | <b>584,465</b> | <b>646,952</b> | <b>-</b>      | <b>646,952</b>        |
| <b>Reserves</b>                     |                |                |               |                       |
| Retained Funds                      | 584,465        | 646,952        |               | 646,952               |

## Financial Situation Indicator

| DESCRIPTION            |                |                |          |                |
|------------------------|----------------|----------------|----------|----------------|
| Current Assets         | 545,505        | 363,536        | -        | 363,536        |
| Current Liabilities    | 197,174        | 219,002        | -        | 219,002        |
| <b>Working Capital</b> | <b>348,331</b> | <b>144,534</b> | <b>-</b> | <b>144,534</b> |
| Government Allocation  | 464,674        | 464,674        | -        | 464,674        |
| <b>FSI</b>             | <b>75 %</b>    | <b>31 %</b>    |          | <b>31 %</b>    |

**Cash flow Statement**

| DESCRIPTION   | Actual for | Annual Budget | Virements for | Revised Annual Budget |
|---|------------|---------------|---------------|-----------------------|
|   | the Period | 2024          | the Period    | 2024                  |
|   | €          | €             | €             | €                     |
| <b>Cash flow from operating activities</b>                    |            |               |               |                       |
| Surplus for the year  | 13,189     | 44,552        | -             | 44,552                |
| Adjustments for:  |            |               |               |                       |
| Depreciation  | 16,921     | 39,918        | -             | 39,918                |
| Increase / (Decrease) in Allowance for Bad Debts              |            |               |               | -                     |
| Interest receivable   |            |               |               | -                     |
| Interest payable  |            |               |               | -                     |
| (Profit) / Loss on disposal of asset                          |            |               |               | -                     |
| Increase / (Decrease) in payables                             | (101,553)  |               |               | -                     |
| Increase / (Decrease) in accruals                             | (36,789)   |               |               | -                     |
| Decrease / (Increase) in receivables                          | 1,244      |               |               | -                     |
| Decrease / (Increase) in inventories                          |            |               |               | -                     |
| Cash generated from operations                                | (106,988)  | 84,470        | -             | 84,470                |
| Interest paid   |            |               |               | -                     |
| <i>Net cash from operating activities</i>                     | (106,988)  | 84,470        | -             | 84,470                |
| <b>Cash flows from investing activities</b>                   |            |               |               |                       |
| Purchase of property, plant & equipment                       | (8,685)    | (255,000)     |               | (255,000)             |
| Proceeds from sale of property, plant & equipment             |            |               |               | -                     |
| Grants received   |            | 165,000       |               | 165,000               |
| Interest received   |            |               |               | -                     |
| <i>Net cash used in investing activities</i>                  | (8,685)    | (90,000)      | -             | (90,000)              |
| <b>Cash flows from financing activities</b>                   |            |               |               |                       |
| Proceeds from long-term borrowings                            |            |               |               | -                     |
| Interest Paid   |            |               |               | -                     |
| Bank Loan Repayments  |            |               |               | -                     |
| <i>Net cash from financing activities</i>                     | -          | -             | -             | -                     |
| <b>Net increase/(decrease) in cash &amp; cash equivalents</b> | (115,673)  | (5,530)       | -             | (5,530)               |
| Cash & cash equivalents at beginning of year                  | 531,636    | 258,534       |               | 258,534               |
| Cash & cash equivalents at end of Quarter                     | 415,963    | 253,004       |               | 253,004               |

**Detailed Income**

| DESCRIPTION   | Actual for<br>the Period<br>€ | Annual Budget<br>2024<br>€ | Virements for<br>the Period<br>€ | Revised Annual Budget<br>2024<br>€ |
|---|-------------------------------|----------------------------|----------------------------------|------------------------------------|
| <b>Income</b>                                       |                               |                            |                                  |                                    |
| <b>1 Funds received from Cental Government:</b>     |                               |                            |                                  |                                    |
| 0001 In terms of section 55 CAP 363                 | 116,169                       | 464,674                    |                                  | 464,674                            |
| 0002-0004 In terms of section 58 CAP 363            |                               |                            |                                  | -                                  |
| 0005-0019 Other income                              | 8,499                         | 30,000                     |                                  | 30,000                             |
|   | <b>124,668</b>                | <b>494,674</b>             | -                                | <b>494,674</b>                     |
| <b>2 Income raised from Bye-Laws</b>                |                               |                            |                                  |                                    |
| 0021-0025 Community Services                        | 2,550                         | 10,000                     |                                  | 10,000                             |
| 0026-0035 Income from Permits                       | 4,877                         | 20,000                     |                                  | 20,000                             |
|   | <b>7,427</b>                  | <b>30,000</b>              | -                                | <b>30,000</b>                      |
| <b>3 Local Enforcement Income</b>                   |                               |                            |                                  |                                    |
| 0037 Commission from Regional Committees            |                               |                            |                                  | -                                  |
| 0038-0055 Contraventions                            | 475                           | 2,500                      |                                  | 2,500                              |
|   | <b>475</b>                    | <b>2,500</b>               | -                                | <b>2,500</b>                       |
| <b>4 Investment Income</b>                          |                               |                            |                                  |                                    |
| 0091-0095 Bank interest                             | 15                            | 200                        |                                  | 200                                |
| 0096-0099 Income received from Governmet Securities |                               |                            |                                  | -                                  |
|   | <b>15</b>                     | <b>200</b>                 | -                                | <b>200</b>                         |
| <b>5</b>  |                               |                            |                                  |                                    |
| 0056-0065 Sponsorships                              |                               |                            |                                  | -                                  |
| 0066-0069 Documents & Information                   |                               |                            |                                  | -                                  |
| 0070-0075 EU funds                                  |                               |                            |                                  | -                                  |
| 0076-0080 Twinning                                  |                               |                            |                                  | -                                  |
| 0081-0089 Insurance Claims                          |                               |                            |                                  | -                                  |
| 0100-0109 Donations                                 | -                             | 300                        |                                  | 300                                |
| 0110-0119 Contributions                             |                               | -                          |                                  | -                                  |
| 0120-0129 General Income                            | 3,271                         | 200                        |                                  | 200                                |
|   | <b>3,271</b>                  | <b>500</b>                 | -                                | <b>500</b>                         |
| <b>Total</b>  | <b>135,856</b>                | <b>527,874</b>             | -                                | <b>527,874</b>                     |

## Detailed Expenditure

| DESCRIPTION                                      | Actual for    | Annual Budget  | Virements for | Revised Annual Budget |
|--|---------------|----------------|---------------|-----------------------|
|  | the Period    | 2024           | the Period    | 2024                  |
|  | €             | €              | €             | €                     |
| <b>6 i) Personal Emoluments</b>                  |               |                |               |                       |
| 1100 Mayor's Allowance                           | 2,833         | 11,330         |               | 11,330                |
| 1200 Employees' Salaries & Wages                 | 20,515        | 69,679         |               | 69,679                |
| 1300 Bonuses                                     | -             | 6,525          |               | 6,525                 |
| 1400 Income Supplements                          | 424           | 970            |               | 970                   |
| 1500 Social Security Contributions               | 1,997         | 8,300          |               | 8,300                 |
| 1600 Allowances                                  | 3,250         | 13,000         |               | 13,000                |
| 1700 Overtime                                    |               |                |               | -                     |
|  | <b>29,019</b> | <b>109,804</b> | <b>-</b>      | <b>109,804</b>        |
| <b>7 Operations and Maintenance</b>              |               |                |               |                       |
| 2100-2149 Public Utilities                       | 1,620         | 7,000          |               | 7,000                 |
| 2200-2259 Public Materials & Supplies            | 1,863         | 10,000         |               | 10,000                |
| 2300-2399 Repairs & upkeep                       | 8,599         | 30,000         |               | 30,000                |
| 2400-2449 Rent                                   | 2,775         | 11,500         |               | 11,500                |
| 3010 Street Lightning                            | 635           | 5,000          |               | 5,000                 |
| 3020 Lease of Equipment                          | -             |                |               | -                     |
| 3030 Insurance                                   | 957           | 3,500          |               | 3,500                 |
| 3035 Bank Charges                                | 505           | 800            |               | 800                   |
| 3038 Penalties                                   | -             |                |               | -                     |
| 3041 Refuse Collection                           | 7,044         | 35,000         |               | 35,000                |
| 3042 Bulky Refuse Collection                     | 55            | 200            |               | 200                   |
| 3043 Bins on wheels                              | -             |                |               | -                     |
| 3045 Bring in sites                              | -             |                |               | -                     |
| 3051 Road & Street Cleaning                      | 11,050        | 46,500         |               | 46,500                |
| 3052 Cleaning & Maintenance of Non-Urban Areas   | -             |                |               | -                     |
| 3053 Cleaning of Public Conveniences             | 1,952         | 7,000          |               | 7,000                 |
| 3055 Cleaning of Council Premises                | -             |                |               | -                     |
| 3040 Waste Disposal                              | 7,437         | 35,000         |               | 35,000                |
| 3060 Cleaning & Maintenance of Parks & Gardens   | 1,674         | 8,000          |               | 8,000                 |
| 3061 Cleaning & Maintenance of Soft Areas        | -             |                |               | -                     |
| 3062 Cleaning & Maintenance of Beaches & CA      | -             |                |               | -                     |
| 3063 Cleaning & Maintenance of Country Non-Urban | -             |                |               | -                     |
| 6064 Other Contractual Services                  | -             |                |               | -                     |
| 3070-3090 Consultation Fees                      | -             |                |               | -                     |
| 3100-3139 Contract & Project Management          | 6,899         | 15,000         |               | 15,000                |
| 3300-3379 Hospitality                            | 9,652         | 55,000         |               | 55,000                |
| 3380-3389 Community                              | 3,899         | 17,500         |               | 17,500                |
| 3390-3394 Donations                              | -             |                |               | -                     |
| 3600-3694 Local Enforcement Expenses             | 142           | 5,000          |               | 5,000                 |
| 3700-3799 EU Projects                            | -             |                |               | -                     |
| 3800-3899 Twinning                               | -             |                |               | -                     |
|  | <b>66,757</b> | <b>292,000</b> | <b>-</b>      | <b>292,000</b>        |
| <b>8 Administration</b>                          |               |                |               |                       |
| 2150-2199 Office Utilities                       | 947           | 5,000          |               | 5,000                 |
| 2260-2299 Office Materials & Supplies            |               |                |               | -                     |
| 2450-2499 Office Rent                            |               |                |               | -                     |
| 2500-2599 National & International Memberships   | -             | 600            |               | 600                   |
| 2600-2699 Office Services                        | 1,388         | 7,000          |               | 7,000                 |
| 2700-2799 Transport                              | 3,488         | 15,000         |               | 15,000                |
| 2800-2899 Travel                                 | -             |                |               | -                     |
| 2900-2999 Information Services                   | 802           | 2,500          |               | 2,500                 |
| 3050 Office Cleaning                             | 134           | 500            |               | 500                   |
| 3410-3199 Professional Services                  | 3,211         | 11,000         |               | 11,000                |
| 3200-3299 Training                               | -             |                |               | -                     |
| 3345 Office Hospitality                          |               |                |               | -                     |
| 3400-3499 Incidental Expenses                    |               |                |               | -                     |
|  | <b>9,970</b>  | <b>41,600</b>  | <b>-</b>      | <b>41,600</b>         |
| <b>9 Finance Costs</b>                           |               |                |               |                       |
| 3036 Interest on Bank Loan                       |               |                |               | -                     |
|  |               |                |               | -                     |
|  |               |                |               | -                     |

## Detailed Statement of Financial Position

| DESCRIPTION   | Actual for     | Annual Budget  | Virements for | Revised Annual Budget |
|---|----------------|----------------|---------------|-----------------------|
|   | the Period     | 2024           | the Period    | 2024                  |
|   | €              | €              | €             | €                     |
| <b>10 Other Expenditure</b>                         |                |                |               |                       |
| 3500-3599 Loss / (Profit) on Disposal of asset      |                |                |               | -                     |
| 3695 Increase/(Decrease) in allowance for bad debts |                |                |               | -                     |
| 8000-8099 Depreciation As at end of March 2024      | 16,921         | 39,918         |               | 39,918                |
|   |                |                |               | -                     |
|   | <b>16,921</b>  | <b>39,918</b>  | -             | <b>39,918</b>         |
| <b>Total</b>  | <b>122,667</b> | <b>483,322</b> | -             | <b>483,322</b>        |
| <b>11 Inventories</b>                               |                |                |               |                       |
| 5201-5249 Stationery                                |                |                |               | -                     |
| 5250-5299 Consumables                               |                |                |               | -                     |
|   |                | -              |               | -                     |
|   | -              | -              | -             | -                     |
| <b>12 Receivables</b>                               |                |                |               |                       |
| 0201-0209 Receivables                               | 5,588          | 36,929         |               | 36,929                |
| 0210-0219 LES Receivables                           |                |                |               | -                     |
| 0220-0229 Receivables from EU                       |                |                |               | -                     |
| 0250 Prepayments & Accrued income                   | 123,954        | 60,000         |               | 60,000                |
|   |                | -              |               | -                     |
|   | <b>129,542</b> | <b>96,929</b>  | -             | <b>96,929</b>         |
| <b>13 Cash &amp; Equivalentents</b>                 |                |                |               |                       |
| 5001-5099 Bank & Cash Balances                      | 415,963        | 266,607        |               | 266,607               |
|   | <b>415,963</b> | <b>266,607</b> | -             | <b>266,607</b>        |
| <b>14 Payables</b>                                  |                |                |               |                       |
| 4000 Payables                                       | 20,558         | 73,475         |               | 73,475                |
| 4100 Accruals                                       | 35,953         | 25,000         |               | 25,000                |
| 4150 Deferred Income                                | 140,663        | 120,527        |               | 120,527               |
| Short-term Borrowings                               |                |                |               | -                     |
|   |                |                |               | -                     |
|   | <b>197,174</b> | <b>219,002</b> | -             | <b>219,002</b>        |
| <b>15 Non Current Liabilities</b>                   |                |                |               |                       |
| 4200 Long Term Borrowing                            |                |                |               | -                     |
|   |                |                |               | -                     |
|   | -              | -              | -             | -                     |

|    |   |   |   |   |
|----|---|---|---|---|
| 16 | Total Commitments (Recurrent and Capital) |   |   |   |
|    | DESCRIPTION                               | € | € | € |
|    | Recurrent and Capital                     |   |   |   |
|    |   |   |   |   |
|    |   | - | - | - |
|    | Long Term Loans                           |   |   |   |
|    |   |   |   |   |
|    |   | - | - | - |
|    | Others                                    |   |   |   |
|    |   |   |   |   |
|    |   | - | - | - |

## 17 Depreciation of Property, Plant and Equipment

| Asset                               | Property      | Office Furniture and Fittings | Computer Equipment and Software | Office Equipment | Urban Improvements | Motor Vehicle | New Street Signs | Assets under Construction | Construction and Paving | Total            |
|-------------------------------------|---------------|-------------------------------|---------------------------------|------------------|--------------------|---------------|------------------|---------------------------|-------------------------|------------------|
| % of depreciation                   | €             | 7.5%                          | 25%                             | 20%              | 10%                | 20%           | 100%             | 0%                        | 10%                     | €                |
| <b>Cost</b>                         |               |                               |                                 |                  |                    |               |                  |                           |                         |                  |
| As at 1st January 2024              | 85,539        | 50,076                        | 24,263                          | 37,948           | 486,201            | 3,225         | 32,527           | 665,642                   | 1,766,376               | 3,151,797        |
| Additions                           | -             | -                             | -                               | -                | 8,685              | -             | -                | -                         | -                       | 8,685            |
| Disposals                           | -             | -                             | -                               | -                | -                  | -             | -                | -                         | -                       | -                |
| As at end of March 2024             | <b>85,539</b> | <b>50,076</b>                 | <b>24,263</b>                   | <b>37,948</b>    | <b>494,886</b>     | <b>3,225</b>  | <b>32,527</b>    | <b>665,642</b>            | <b>1,766,376</b>        | <b>3,160,482</b> |
| <b>Grants/ other reimbursements</b> |               |                               |                                 |                  |                    |               |                  |                           |                         |                  |
| As at 1st January 2024              | -             | -                             | 4,297                           | -                | 16,924             | -             | -                | 665,642                   | 1,106,448               | 1,793,311        |
| Additions                           | -             | -                             | -                               | -                | -                  | -             | -                | -                         | -                       | -                |
| As at end of March 2024             | -             | -                             | <b>4,297</b>                    | -                | <b>16,924</b>      | -             | -                | <b>665,642</b>            | <b>1,106,448</b>        | <b>1,793,311</b> |
| <b>Accumulated Depreciation</b>     |               |                               |                                 |                  |                    |               |                  |                           |                         |                  |
| As at 1st January 2024              | 17,737        | 35,361                        | 17,969                          | 36,235           | 431,070            | 3,225         | 32,527           | -                         | 539,992                 | 1,114,116        |
| Charge for the period               | 214           | 663                           | 666                             | 518              | 384                | -             | -                | -                         | 14,477                  | 16,921           |
| Released on disposal                | -             | -                             | -                               | -                | -                  | -             | -                | -                         | -                       | -                |
| As at end of March 2024             | <b>17,951</b> | <b>36,024</b>                 | <b>18,635</b>                   | <b>36,753</b>    | <b>431,454</b>     | <b>3,225</b>  | <b>32,527</b>    | -                         | <b>554,469</b>          | <b>1,131,037</b> |
| <b>NBV</b>                          | <b>67,588</b> | <b>14,052</b>                 | <b>1,331</b>                    | <b>1,195</b>     | <b>46,508</b>      | -             | -                | -                         | <b>105,459</b>          | <b>236,134</b>   |



## ĊIRKULARI 3/2024

### Proċedura Standard għal Talbiet ta' Kumpens

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|                  |   |
|------------------|---|
| <b>Lil:</b>      | Sindki, Viċi Sindki, Kunsillieri u Segretarji Eżekuttivi, Kunsilli Lokali<br>President, Viċi Presidenti, Membri u Segretarju Eżekuttiv, AKL<br>Presidenti, Viċi Presidenti, Membri u Segretarju Eżekuttiv, Kunsilli Reġjonali |
| <b>Mingħand:</b> | Emil Vassallo Direttur Ġenerali (Gvern Lokali)  |
| <b>Data:</b>     | 02 t' April 2024  |

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Wara laqgħa mal-Uffiċċju tal-Ombudsman, qed tinħareġ proċedura biex tirregola l-proċess ta' meta ssir talba għal kumpens lil Kunsill Lokali kemm minn persuna li tirraporta fl-uffiċċju tal-Kunsill kif ukoll permezz ta' komunikazzjoni bil-kitba.

Hekk kif Kunsill Lokali jirċievi talba għal rimedju jew informazzjoni dwar kif din għandha ssir, is-Segretarju Eżekuttiv għandu jaġixxi skont il-passi t' hawn taħt:

1. Jinfirmaw lill-min qed jagħmel l-ilment li jridu jipproduċu rapport tal-pulizija rigward l-incident u rapport mediku minn ċentru tas-saħħa, jekk applikabbli, u kwalunkwe evidenza oħra (eż. Ritratti) biex jissostanzjaw l-affermazzjoni tagħhom.
2. Jinforma lill-applikant li d-dokumentazzjoni kollha relatata trid tiġi sottomessa lis-Segretarju Eżekuttiv (Kunsill Lokali) fi żmien 10 ijiem tax-xogħol mid-data tal-incident.
3. Is-Segretarju Eżekuttiv irid jiżgura li, fi żmien 48 siegħa minn meta jirċievi talba għal rimedju, isir spot check fil-post tal-incident biex jivverifika ċ-ċirkostanzi u jieħu ritratti tas-sit tal-incident biex jipproduċi bħala evidenza jekk ikun meħtieġ.
4. Malli jirċievi d-dokumentazzjoni kollha mingħand ir-min qed jagħmel l-ilment, jew meta jiskadu 10 ijiem tax-xogħol mid-data tal-incident, skont liema minnhom tiġi l-ewwel, is-Segretarju Eżekuttiv għandu jqiegħed il-każ fuq l-aġenda tal-Kunsill biex iressaq it-talba għall-kunsiderazzjoni tal-Kunsill Lokali.
5. Meta jevalwa dawn it-talbiet, wara li janalizza d-dokumentazzjoni u kull evidenza prodotta, li jkun kiseb il-parir fejn neċessarju, il-Kunsill Lokali għandu jiddeċiedi dwar il-bilanċ tal-probabbiltà li l-incident seħħ kif qed jingħad, kif inhi l-prattika fit-trattament ta' kawżi ċivili.
6. Is-Segretarju Eżekuttiv għandu jikkomunika d-deċiżjoni tal-Kunsill Lokali lill-applikant fi żmien ħamest ijiem tax-xogħol mid-data tad-deċiżjoni.